



RESOLUTION  
2011-12-22

Dnr LiU-2011-01673

## **Rules for students' use of computer, network and system facilities at Linköping University (including admitted students and alumni).**

Anyone who has access to IT resources at Linköping University (LiU), admitted students, students, alumni, are required to study these rules and confirm this by signing the enclosed form (encl 1). IT resources include computing facilities, networks and peripheral equipment provided by Linköping University. These are primarily intended for use connected to the university but may, under special circumstances, be used for other purposes, such as personal development. Such activities are only allowed, provided that it does not interfere with normal use of IT resources and that applicable laws and regulations not are violated. The university computer network is part of the Swedish university network (SUNET). SUNET's rules and SUNET Networking Ethics are to be followed when using SUNET ([www.sunet.se](http://www.sunet.se)).

**Furthermore, Linköping University has the following local rules and regulations:**

### **1 General conditions**

1. Your access to IT resources is personal and may not be used by, lent or transferred to another person. Any exploitation of defective configurations, program errors or other methods in order to gain a higher level of privilege than authorised is prohibited.
2. Full access to IT resources is time-limited and will be terminated when the holder's studies come to an end.
3. All passwords must be kept secret and shall be chosen to prevent guessing. Passwords may not be divulged to other persons. Use of another person's account is prohibited. **Note that Linköping University will not contact you by e-mail, telephone or else to ask for your password.**
4. E-mail accounts must be checked regularly.
5. Any user who detects errors or flaws that might affect the security or system reliability must report this to the system manager or to [abuse@liu.se](mailto:abuse@liu.se).
6. Use of IT resources must comply with applicable laws and regulations, including copyright law. Publication of material that may be perceived as offensive or objectionable on LiU websites is not allowed. When publishing on web pages (or similar), the person responsible for the information must be identified.
7. LiU reserves the right to limit the possibilities for publishing and distributing material using LiU's facilities.
8. Users of LiU IT resources are required to follow instructions from the IT-director, the manager of the IRT-team and system administrators responsible for IT resources.

### **2. Specific conditions**

1. IT resources may not be lent or let out.
2. Sabotage or other damaging or disruptive activities directed against the IT resources or other users, as well as unauthorised access or attempts to gain unauthorised access are prohibited. This is applicable to LiU's resources as well as those outside LiU.
3. Available resources, such as e-mail, FTP, chat and WWW, may not be used to slander, insult or humiliate individuals or organisations. The user may not hide his/her identity when using LiU's IT resources (except in cases where this is explicitly permitted).
4. LiU does not guarantee the function or availability of IT resource Service is usually available only during business hours, i.e. weekdays 8 am to 5 pm.
5. Private equipment that is connected to LiU's network must be maintained so that it does not constitute a threat to information or IT security. This means that password and virus-protection should be used, and that recommended patches should be installed.

### **3. Maintenance and enforcement**

("Användning av dator-, nät- och systemresurser vid Linköpings universitet – ansvar, rättigheter och skyldigheter för systemadministratörer" describes rights and duties for system administrators. Among other things it states that system administrators are bound by professional secrecy.)

1. For the purpose of regular maintenance, system administrators at LiU are entitled to, without warning, log and examine traffic and data, files and so forth being transmitted. In case of suspicion of infringement of any rules, this right comprises stored data as well.
2. System administrators are entitled to empty email accounts and file storage that are not maintained. These measures will be announced beforehand to the user.
3. System administrators are entitled to close individual or shared accounts if violation of laws or regulations is suspected.
4. Repeated or severe violations of these regulations may result in access to IT resources being revoked. Violations of law will be reported to the police.
5. Initially, violators will be given the opportunity to take steps to remedy their usage of LiU's computing facilities without penalty. 'If adequate steps are not taken, LiU has the right to suspend access to IT resources for up to three months. Repeated failures to follow instructions from system administrators or other authorities within the university access may be suspended for up to six months.
6. A user whose access to IT resources has been suspended is entitled to apply for limited access to certain resources if needed for ongoing studies. Written application together with a certificate from examiner should be submitted to the university registrar in Origo.
7. Decisions concerning revocation and suspension of access to IT resources are taken by the IT director or persons delegated such right from the IT director. Current regulation is found at <http://www.student.liu.se> (in Swedish only).

LiU reserves the right to change these regulations. Regulations and updates of these regulations can be found in the LiU regulatory framework.



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## Rules for student's LiU-card

The LiU card can be used as student identification at examinations, as access card on campus, library card, cash card for copying and printing, bus pass on the Campus bus, discount card, sports card at Campushallen and as a cash card.

1. Students at Linköping University are obliged to keep up to date with regulations applicable at any time. LiU reserves the right to change these regulations. Regulations and updates of these regulations can be found in the LiU regulatory framework.
2. The card is personal and may not be lent to anyone else.
3. Card and PIN code must not be kept together.
4. The card must not be used for letting in unauthorized persons to LiU's buildings.
5. The card is your personal identity card as a student which means it should be handled as such.
6. A lost card must immediately be blocked.
7. A replacement card can be acquired for a fee.
8. Students are obliged to abide by Linköping University Library Rules and Regulations. Students are also obliged to keep up to date with rules applicable at any time. These can be found at [http://www2.bibl.liu.se/dokument/policy/library\\_rules\\_liub.pdf](http://www2.bibl.liu.se/dokument/policy/library_rules_liub.pdf) .
9. The card may be blocked after misuse or violation of the rules. It could also be taken into custody for further investigation.
10. Decisions concerning sanctions can be taken by security guard at LiU and by Head of Security Protection or delegate on behalf of Head of Security Protection. When a card is taken into custody by the security guard an investigation should immediately be initiated by Deputy Head of Security Protection.
11. The card can be collected at Deputy Head of Security Protection after the investigation is completed or whenever there is no reason to keep the card. The student will receive notification by email.
12. Grave misuse or infringement of the rules might be reported to the police.

